



## Widdrington Community Centre

### Hire Agreement

I

- **Confirm** that I will carry out a pre-inspection of the Centre with the Caretaker before use giving due care to exits and fire escape routes.
- **Disclaimer-** That I will be responsible for the use of the Centre and any equipment and in the event of an accident or damage there will be no claim against Widdrington Station & Stobswood Parish Council.

#### FAMILY GATHERING –

On \_\_\_\_\_ in the Hall at the Widdrington Community Centre  
From \_\_\_\_\_

Hire Rates (Circle Option)

#### OPTION 1

Community Centre Hire (includes use of Lounge, Kitchen, Tables & Chairs & Canopy - £160

#### OPTION 2

Hire of Hall - £130

#### OPTION 3

Hire of Hall (without canopy) use of Lounge, Kitchen, Tables & Chairs  
£100

#### OPTION 4

Children Parties (4 hours) - £50

A £40 (non-returnable deposit) is required in case of any breakages and cleaning costs

**The Community Centre Caretaker is Alan Barnfather contact details 01670 790777 or 07886254604, please contact to make arrangement for access.**

Please Sign .....

Date.....

Address

Email

-

## **PAYMENTS**

**Payment for the venue is requested as follows**

**1/ Balance is to be paid 7 days before event to Parish Clerk by cheque or cash**

**2/ Cheques to be made payable to Widdrington & Stobswood Community Centre  
C/O 47 The Gables  
Widdrington Station  
NE61 5QZ**

**3/ BAR. A bar is available for venues at the Centre. This is a separate arrangement through Mrs Fiona Batson. (Stobswood Welfare)  
Bar £100. Deposit £50 (non returnable) to be paid at time and remaining to be paid 2 weeks before event.**

## **PLEASE NOTE**

**NO alcohol is to be brought onto the premises if a BAR has been arranged. All alcohol must be purchased from the bar.**

**If you wish to view the hall and discuss your requirements. Please contact Allan Barnfather to arrange a suitable date and time at least 2 weeks before venue.**

**Tel 07886254604**

## **PLEASE NOTE**

**Bookings will not be placed until a signed copy of this agreement has been received by the Parish Clerk**

**Thank you**

**Simone Sainthouse**

WIDDRINGTON STATION & STOBWOOD PARISH COUNCIL